

Government of West Bengal
Office of the District Officer, F.P.I & Horticulture, Paschim Medinipur
Zilla Parishad Complex, Midnapur-721101

Tender Notice under Memo No: 52

Date: 31.01.2017

NOTICE INVITING E- TENDER

Notice Inviting Tender No.: NIT-04/2016-17 of the District Officer, F.P.I & Horticulture, Paschim Medinipur, Inviting e-tender for the supply of input detailed in the table below.

(Submission of the Bid through **online**)

ANNEXURE TO NIT NO: NIT-04/2016-17

Name of the work	Estimated Cost (Rs.)	Bidding Amount (Kg)	Earnest Money (Rs.)	Completion Time	Credential
(1)	(2)	(3)	(4)	(5)	(6)
Supply of Elephant Foot Yam Corms (var. Kavur) as Seeds in suitable packets/bag	Rs.7,00,000.00	15 kg	Rs.20,000.00	15 days	Rs.2,00,000.00

1. Intending bidders may download tender documents from e-procurement portal of Govt. website <http://wbtenders.gov.in> from **02.02.2017 at 15-30 Hours to 17.02.2017 up to 15.30 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **02.02.2017 (Thursday) at 15-30 Hours to 17.02.2017 (Friday) up to 15.30 Hours (as per Server Clock)**.
2. Office of the District Officer, F.P.I & Horticulture, Paschim Medinipur does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bids.
3. Earnest Money Deposit (EMD) is to be remitted by the Tenderer for the above Work through Net - Banking/RTGS/NEFT in respect of Tender ID payable to the Deputy Director of Horticulture, Paschim Medinipur.
4. **A. Login by bidder:-**

a) A bidder desirous of taking part in a tender invited by a State Government Office shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

B. Payment procedure:

i) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway

a. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

b. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

c. Bidder will receive a confirmation message regarding success/failure of the transaction.

d. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

e. If the transaction is failure, the bidder will again try for payment by going back to the first step

ii) Payment through RTGS/NEFT:

a. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having he details to process RTGS/NEFT transaction.

b. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

c. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

d. If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

e. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

f. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

C. Refund/Settlement Process:

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- v. All refunds will be made mandatorily to the any A/c from which the payment of EMD & Tender Fees (if any) were initiated.

No Exemption from deposit of Earnest money will be allowed to any Bidder.

5. The pre-qualification documents alone will be opened on **17.02.2017 (Friday) at 16.00 hours** by the Deputy Director Horticulture, Paschim Medinipur.
6. Name of technical qualified bidders will be displayed in the portal and this office notice board, which will be informed later, subject to completion of verification and technical qualification.
7. The financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders will be declared after Technical evolution and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date and any corrigendum due intimation will be given in Website. No

individual intimation will be given. Name of the qualified bidders will be displayed in the office notice board.

8. The Deputy Director of Horticulture, Paschim Medinipur reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.
9. The security deposit money of successful bidders will be released after field performance/report of the crop.
10. Time allowed for completion of work is as mentioned in ANNEXURE TO NIT NO: NIT-04/2016-17 from the date of issue of work order.
11. All the related documents are to be produced IN ORIGINAL to this office as and when asked for.
12. Intending Tenders are requested to download the Tender Documents from the website <http://wbtenders.gov.in> within the stipulated time.

DOCUMENTS TO BE ENCLOSED ALONG WITH THE TENDERER: (Online)

1. Pan Card
2. Professional Tax Clearance Certificates
3. Credential Certificate (within last 5 years), Payment Certificate of the work which the Tender intend to furnish support as proof of experience.
4. Work order of the work against which the payment certificate in being submitted.
5. Trade License, Sale Tax Documents and others related documents.

Opening of Tender:

- a. The Tenders, so received up to **15.30 hours on 17. 02. 2017** only, Technical bid will be opened on 17.02.2017 at 16.00 hours by the authority Tender Evaluation Committee of Deputy Director of Horticulture, Paschim Medinipur.

Terms and Conditions:

1. Successful Tenderers shall have to execute an Agreement with the Office of the District Officer, F.P.I & Horticulture, Paschim Medinipur on a **Non-judicial Stamp Paper** of Rs. 100/- (Rupees one hundred) only within the date specified in the letter of intimation.

2. The intending Tenderers shall have to furnish the copy of the documents related to Credential, Trade License, Current I.T. Return, Professional Tax Clearance, Sale Tax Documents, VAT, PAN and other related documents.
3. No tender will be accepted without Earnest Money.
4. Each page of Tender shall be signed by the Tenderer before submission of Tender Paper.
5. The supplied Elephant Foot Yam Corms should be Kavur Type and in any case if the supplied material will differ from the Kavur Type, the material will not be received by the concerned Receiving Authority and in this issue the Security Deposit will be forfeited.
6. The rate should be quoted in amount of Rupees for 15 kg of Elephant Foot Yam Corms Seed. In this case the lowest rate of the corms (15 kg) in a single packet/bag will be selected as Successful Tenderer.
7. The weight of the Corms (whole) should be between 500g - 2.5 Kg. Only single and whole piece of Corms will be supplied and supply of corms after cutting of big corms will not be entertained in the Tender. If the successful Tenderer fails to supply the corms (whole) within this weight, his earnest money will be forfeited.
8. Supply of packets should be made available to the different Panchayat Samities of the District of Paschim Medinipur with the own cost of the successful Tenderer.
9. The tenders, which do not fulfill any of the above conditions or incomplete in any respect, are liable to be summarily rejected.
10. Payment will be made from the Office of the Paschim Mdinipur Zilla Parishad after getting satisfactory delivery report from the different Panchayat Samities, the satisfactory result/report from the Field / Panchayet Samity / Executive Officer of Different Blocks and Govt. Laboratory (Seed Quality Judgment), if necessary. .
11. The entire quantity of the material should be supplied within 15 days after issue of the supply Order.
12. The authority reserves the right to reject or accept any or all tenders without assigning any reason whatsoever.
13. The authority is not bound to accept the lowest tender.
14. If the successful tenderer denies to accept the offer letter then his Earnest Money will be forfeited. In case of failure to complete the supply work within the

stipulated time, his offer letter will be cancelled and Earnest money will be forfeited without assigning any reason thereof.

15. In case of successful tenderer the Earnest Money will be converted into Security Deposit.
16. In the event of tender being submitted by a purchaser / supplier, it must be signed by each member thereof and in the event of absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
17. The Tenderer shall have to submit the self attested photocopy of all related documents along with the tender paper from 10.02.2017 to 16.02.2017.
18. All papers shall be verified with the originals.
19. The Security Deposit Money will be refunded after successful delivery of the items and getting satisfactory field report as well as Laboratory report.

List of Important Dates of Bids:

SL No.	Particulars	Date and Time
1	Date of Uploading of NIT	02.02.2017 at. 15.30 hours.
2	Document Download/Sell start Date (online)	02.02.2017 at. 15.30 hours.
3	Document Download/Sell end Date (online)	17.02.2017 up to 15.30 hours
4	Bid submission start date online (online)	02.02.2017 at. 15.30 hours.
5	Bid submission closing date (online)	17.02.2017 up to 15.30 hours
6	Bid opening date for Technical Proposal.	17.02.2017 at 16.00 hours
7	Date of uploading list for Technically Qualified Bidder (online)	Notify later
8	Date of opening of Financial Proposal (online)	Notify later

31.1.2017
Deputy Director of Horticulture,
Paschim Medinipur