

OFFICE OF THE
PASCHIM MEDINIPORE ZILLA PARISHAD

Memo No. 25 /Accts.

Date: 12.05.2016

To
The Sr. Branch Manager
United Bank of India,
Sepoybazar, Midnapore

Sub: Transfer of Fund for distribution of Administrative Cost of IAY 2015-16 (1st Installment) from IAY SB to 29 Panchayat samities SB account.

Sir,

Please debit a sum of **Rs. 2,51,00,000.00** (Rupees two crore fifty one lakh) only from Paschim Medinipore Zilla Parishad's IAY SB Account No.0788011937190 and credit the same amount to 29 nos Panchayat Samity's IAY Savings Bank Account as stated in Annexure -I for for distribution of Administrative Cost of IAY 2015-16 (1st Installment)

Please ensure that transfer of fund as mentioned in Annexure-I should be given effect to only when both the name of recipient body and its account no. match.

The entire process of transmission should be done immediately.

This may be treated as urgent.

Enclo: Annexure-I

Yours faithfully,


Financial Controller

&

Chief Accounts Officer
Paschim Medinipore Zilla Parishad.

Memo No. 25 /1(41)/Accts.

Date : 12.05.2016

Copy Along forwarded to the :

1. Savadhipati, Paschim Medinipore Zilla Parishad.
2. District Magistrate, Paschim Medinipore & Executive Officer, Paschim Medinipore Zilla Parishad.
3. Addiitonal District Magistarte & Additional Executive Officer, Paschim Medinipore Zilla Parishad. This has a reference to her no.6/RD dated 11.05.2016
4. Secretary, Paschim Medinipore Zilla Parishad
5. Deputy Secretary, Paschim Medinipore Zilla Parishad.
6. Sabhapati, Panchayat Samity.
7. Executive Officer, Panchayat Samity.
8. Accountant, Paschim Medinipore Zilla Parishad.
9. Cashier, Paschim Medinipore Zilla Parishad.
10. Monoj Das Dutta, UDA, DA for file.
11. DIA, Paschim Medinipore Zilla Parishad with a request to upload the allotment in website


Financial Controller

&

Chief Accounts Officer
Paschim Medinipore Zilla Parishad

