

**RTI Application Form
FORM 'A' See Rule 3(1)**

**I. D. No.....
(For Office Use Only)**

To
The Public Information Officer/ Assistant Public Information Officer
Paschim Medinipur Zilla Parishad,
HPO Road, Midnapore – 721101
Paschim Medinipur

- 1. Full Name of The Applicant : _____
- 2. Father Name/Spouse Name : _____
- 3. Permanent Address : _____
: _____
: _____
- 4. Correspondence Address : _____
: _____
: _____
- 5. Particulars of The Information Solicited
 - a) Subject Matter of Information (*) : _____
 - b) The period to which information relates (**): _____
 - c) Specific Details of Information required (***) : _____

- d) Whether information is required by Post : _____ or in person
(the actual postal fees shall be : _____
included in additional fee in providing the information)
- e) In case by Post (ordinary/registered : _____ or speed post)

- 6. Is this information not made available by public authority under voluntary disclosure? : _____
- 7. Do you agree to pay the required fee? : _____ +++++
- 8. Have you deposited application fee? : _____
(If Yes, Details of such deposit) : _____
- 9. Whether belongs to below Poverty Line category? : _____
(If yes, you furnished the proof of the same with application?)

Place: _____
Date: _____
Signature of Applicant

(*) Broad Category of the subject to be indicated (such as grant of government service matters/Licenses etc.)
(**) Relevant period for which information is required to be indicated.
(***) Specific details of the information are required to be indicated.

Paschim Medinipur Zilla Parishad

HPO Road, Midnapore – 721101

Paschim Medinipur

FORM "B"

[See rule3 (2)]

Acknowledgement

Office of the State Public Information Officer

Received the application form from

Address

Mr/Ms : _____

: _____

: _____

: _____

Seeking information on(Subject to be specified)

: _____

: _____

: _____

Vide Diary No.: _____

Dated: _____

Place

Date

Full Name of Public Information Officer/ Assistant Public Information Officer

Designation and Seal